

MAINE JUDICIAL BRANCH

\_\_\_\_\_  
\_\_\_\_\_  
Judgment Creditor

DISTRICT COURT  
Court Location (Town): \_\_\_\_\_  
Docket No. \_\_\_\_\_

V.  
\_\_\_\_\_  
\_\_\_\_\_  
Judgment Debtor

NOTICE OF SMALL CLAIMS DISCLOSURE HEARING

M.R.S.C.P. 12(a)

To:

On (mm/dd/yyyy) \_\_\_\_\_ a small claims judgment was issued against you in the amount of \$ \_\_\_\_\_ plus costs.

This Notice is to inform you that you must:

1) Appear at a disclosure hearing on:

(mm/dd/yyyy): \_\_\_\_\_ at (time): \_\_\_\_\_  am  pm  
in the District Court located in (town): \_\_\_\_\_, Maine.

2) Bring documents requested by the creditor, as follows:

(The judgment creditor may "X" the boxes below to indicate what documents are requested of the judgment debtor.)

- Proof of Income and/or Earnings
- Tax Returns/W2s for the past \_\_\_\_ year(s)
- Proof of Benefits (Social Security, Social Security Disability Insurance, Unemployment, etc.)
- Bank Account and Credit Card Statements
- Evidence of Personal Property
- Other: \_\_\_\_\_

This hearing is to determine your ability to pay the judgment debt. If the court finds you are not able to pay, you will not be required to pay. If the court finds that you are able to pay, you will be ordered to pay, in installments or all at once depending on your personal situation. The court may also order that you turn over some of your personal property to the judgment creditor. You might have property or income that is protected from collection. This hearing is your opportunity to tell the court about your ability to pay the judgment and to determine if you have any protected property or income.

**If you do not attend the hearing, you may be arrested.** The court may also order part of your wages to be paid directly to the judgment creditor and/or order your personal property turned over. You can protect your rights by coming to court.  
If you think you need legal help at the disclosure hearing you must talk to a lawyer. The court clerks are not allowed to give you legal advice.

Date (mm/dd/yyyy): \_\_\_\_\_  \_\_\_\_\_  
Clerk

Name and address of (Attorney for) Judgment Creditor:

**ADA Notice:** The Maine Judicial Branch complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation contact the Court Access Coordinator, [accessibility@courts.maine.gov](mailto:accessibility@courts.maine.gov), or a court clerk.

**Language Services:** For language assistance and interpreters, contact a court clerk or [interpreters@courts.maine.gov](mailto:interpreters@courts.maine.gov).

MAINE JUDICIAL BRANCH

\_\_\_\_\_ County

I have this day made service of the Notice of Disclosure Hearing upon the named Judgment Debtor named:

by delivering a true and attested copy to the above-named Judgment Debtor in hand at: \_\_\_\_\_;

by delivering a true and attested copy to (name) \_\_\_\_\_, a person of suitable age and discretion who was then residing at Judgment Debtor's usual residence located at: \_\_\_\_\_;

by delivering a true and attested copy to (name) \_\_\_\_\_, who is authorized to receive service for Judgment Debtor at \_\_\_\_\_; or

by (describe other manner of service): \_\_\_\_\_.

Date (mm/dd/yyyy): \_\_\_\_\_

▶ \_\_\_\_\_  
Deputy Sheriff Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Agency

**Costs of Service:**

Service: \$ \_\_\_\_\_

Travel: \$ \_\_\_\_\_

Postage: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

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