

# MAINE JUDICIAL BRANCH

## HELP FOR PEOPLE FILING A PROTECTION ORDER

If you are a victim of violence, abuse, or harassment and believe you are in immediate danger, call 9-1-1.  
For help locating emergency services in your area, call 2-1-1.

### SEXUAL ASSAULT/HARASSMENT HELP

**Sexual Assault & Harassment Statewide 27/7 Hotline**  
1-800-871-7741  
[mecasa.org](http://mecasa.org)

### DOMESTIC VIOLENCE HELP

**Domestic Violence Statewide 27/7 Hotline**  
1-800-834-HELP  
[mcedv.org](http://mcedv.org)

### More Sexual Assault and Domestic Violence Help

#### Tribal Sexual Assault & Domestic Violence 27/7 Hotline Numbers

*Wabanaki Women's Coalition*

Micmac Advocacy Center • (207) 551-3639 Maliseet Advocacy Center • (207) 532-6401

Indian Township Passamaquoddy Advocacy Center • (207) 214-1917

Passamaquoddy Peaceful Relations Advocacy Center • 1-877-853-2613

Penobscot Nation Advocacy Center • (207) 631-4886

### How can an advocate help me?

**An advocate is a trained person who can help a victim of violence, abuse, or harassment to:**

- Give you information about protection orders and help you understand what happens in court;
- Help you file court paperwork and find legal help;
- Go with you to your hearing and give you support and information;
- Help you with other services like housing, counseling, support groups, and mental health help;
- Help make sure you are safe; and
- Provide information on how to file for a protection order if you are under 18.

### LEGAL HELP

**Maine State Bar Association Lawyer Referral Service**  
1-800-860-1460 or [www.mainebar.org/page/AttorneyRequest](http://www.mainebar.org/page/AttorneyRequest)  
(30-minute consultation with a lawyer for \$25 administrative fee)

**Legal Services for the Elderly**  
1-800-750-5353 or [www.mainelse.org](http://www.mainelse.org)

### MORE INFORMATION

To learn more about the court process to get a protection order, please review [A Guide to Protection from Abuse and Harassment Cases](#) or scan the QR code on the right.



To learn more about how to file for a protection order **by email**, please visit the [Maine Judicial Branch website](#) or scan the QR code on the right.



## MAINE JUDICIAL BRANCH

Plaintiff

DISTRICT COURT

Location (Town): \_\_\_\_\_

Docket No.: \_\_\_\_\_

☐ individually **and** on behalf of:

☐ on behalf of:

V.

Defendant

☐ on behalf of:

### CERTIFICATION FOR ELECTRONIC FILING OF COMPLAINT OR MOTION TO EXTEND PROTECTION ORDER

PMO-SJC-3; M.R.E.C.S. 31-40

**PLEASE NOTE:** This form is required only for complaints for a protection order or a motion to extend a protection order that are filed electronically (either by email or through eFileMaine). If you want to file in person at a courthouse, you do not need to complete this form.

**If you wish to speak to an advocate, you can call the free and confidential statewide hotline for the Maine Coalition to End Domestic Violence at 1-866-834-4357 or the Maine Coalition Against Sexual Assault at 1-800-871-7741.**

1. To file a complaint or motion to extend in a protection order case electronically, **you must check that you understand the following:**

- ☐ **I UNDERSTAND** I **must** have access to a safe phone number and a safe email that I can check regularly to file electronically. This is because the clerk will contact me by email to (1) tell me if the court granted me a temporary order for protection, or (2) if needed, to schedule a time for me to call the court so the judge can ask for additional information.
- ☐ **I UNDERSTAND** if the court schedules me for a call with the judge (the defendant will **not** be on the call) and I do not call at that time, my case will not be dismissed but **my request for a temporary order may be denied.**
- ☐ **I UNDERSTAND** that filing by email does **not** mean I am automatically protected. A judge must review my filing and decide whether to grant a temporary order or temporarily extend my existing protection order.
- ☐ **I UNDERSTAND** that any filings received electronically on a weekend, legal holiday, during a court closure, or after 3:00 p.m. on a weekday will not be reviewed until the next business day.
- ☐ **I UNDERSTAND** that I may file electronically without oath and notarization only if I check the box on the court's complaint or motion to extend form that says:

"I swear under penalty of perjury that the above statements are true and correct. I understand that these statements are made for use as evidence in court and that I am subject to prosecution

**ADA Notice:** The Maine Judicial Branch complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation, contact the Court Access Coordinator, [accessibility@courts.maine.gov](mailto:accessibility@courts.maine.gov), or a court clerk.

**Language Services:** For language assistance and interpreters, contact a court clerk or [interpreters@courts.maine.gov](mailto:interpreters@courts.maine.gov).

## MAINE JUDICIAL BRANCH

for perjury punishable by up to 5 years in prison and a fine of up to \$5,000.00 if I give false information to the court.”

- ☐ **I UNDERSTAND** that all documents filed by email must be in Word or PDF format. All documents filed by eFileMaine must be in PDF format, and each form/document must be submitted individually as separate files within the same filing or “envelope”. Photographs of documents and hyperlinks to documents will **not** be opened or reviewed by the court.

**If you cannot agree to all the above, you should go to the court to file in person.** Please visit the following website for a list of courts by city or town: [https://www.courts.maine.gov/maine\\_courts/findacourt/court\\_by\\_town.shtml](https://www.courts.maine.gov/maine_courts/findacourt/court_by_town.shtml)

### 2. Safe Email to Schedule Call with Judge

To file electronically, you **must** provide a safe email for the court to contact you in case the judge has questions and needs to schedule a call with you. **Not all cases will need a call with the judge.** If you do not have a safe email, you should go to the court to file in person.

**Safe email:** \_\_\_\_\_

**Safe phone number:** \_\_\_\_\_

☐ Check here if you would like the clerk to also call you with your scheduled time. Please note that the clerk may be calling from a number that displays the caller ID (not a blocked number) and will not leave a voicemail if you do not pick up.

### 3. Court Selection

I want to file this matter in (*court location/town name*) \_\_\_\_\_ District Court.

Visit the following website for a list of courts by city or town:

[https://www.courts.maine.gov/maine\\_courts/findacourt/court\\_by\\_town.shtml](https://www.courts.maine.gov/maine_courts/findacourt/court_by_town.shtml)

### 4. Method of Electronic Filing (*please select one option below*)

- a. ☐ I want to file **by email** (this option is available for all courts, but **only for complaints and motions to extend without a filing fee**).

Please email your filing to the regional email address for the court where you want to file:

- Region 1 (Biddeford District Court): [region1pafilings@courts.maine.gov](mailto:region1pafilings@courts.maine.gov)
- Region 2 (Bridgton and Portland District Courts): [region2pafilings@courts.maine.gov](mailto:region2pafilings@courts.maine.gov)
- Region 3 (Farmington, Lewiston, Rumford, and South Paris District Courts):  
[region3pafilings@courts.maine.gov](mailto:region3pafilings@courts.maine.gov)
- Region 4 (Augusta, Skowhegan, and Waterville District Courts): [region4pafilings@courts.maine.gov](mailto:region4pafilings@courts.maine.gov)
- Region 5 (Bangor, Dover-Foxcroft, Lincoln, Millinocket, and Newport District Courts):  
[region5pafilings@courts.maine.gov](mailto:region5pafilings@courts.maine.gov)
- Region 6 (Belfast, Rockland, West Bath, and Wiscasset District Courts):  
[region6pafilings@courts.maine.gov](mailto:region6pafilings@courts.maine.gov)
- Region 7 (Calais, Ellsworth, and Machias District Courts): [region7pafilings@courts.maine.gov](mailto:region7pafilings@courts.maine.gov)
- Region 8 (Caribou, Fort Kent, Houlton, Madawaska, and Presque Isle District Courts):  
[region8pafilings@courts.maine.gov](mailto:region8pafilings@courts.maine.gov)

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- b. ☐ I want to file using **eFileMaine** (this option is available for all complaints and motions to extend, but **only in the following District Courts: Bangor, Lewiston, South Paris, Farmington, and Rumford**).

To file using eFileMaine, please visit: <https://www.courts.maine.gov/ecourts/efile.html>

### 5. Completing the Forms

After you have completed this form, complete the other forms in the protection from abuse packet, protection from harassment packet, or the motion to extend protection order packet as instructed. You must then electronically file the completed packet, including this form, whether you are submitting the filing by email to the regional email address or through eFileMaine.

**FILING CERTIFICATION.** I hereby certify that there are good grounds to support this pleading and that it is not being filed to cause any delay.

Date (mm/dd/yyyy): \_\_\_\_\_



/s/ \_\_\_\_\_

Name of filing party or filing party's attorney  
(Typing your name above will be accepted by the court  
as an electronic signature.)

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MAINE JUDICIAL BRANCH

Plaintiff

DISTRICT COURT

Location (Town): \_\_\_\_\_

Docket No.: \_\_\_\_\_

☐ individually **and** on behalf of:

☐ on behalf of:

V.

Defendant

☐ on behalf of:

**PLAINTIFF'S MOTION TO EXTEND ORDER FOR PROTECTION**

☐ **With request for modification of extended order**

19-A M.R.S. § 4111, 5 M.R.S. § 4655(2)

**PLEASE NOTE:** You must file form PA-027 if you are filing this electronically. Failure to do so will result in rejection of the Motion.

1. I obtained an Order for Protection against the defendant from this court.

☐ That Order has not expired and will expire on (mm/dd/yyyy) \_\_\_\_\_.

or

☐ The Order expired on (mm/dd/yyyy) \_\_\_\_\_. I did not file this motion before the Order for Protection expired because:

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*(If your motion is filed after the Order of Protection expired, the court may extend your order only if the court finds that there was good cause for filing the motion after the order's expiration and that the motion was filed within a reasonable amount of time.)*

2. I believe that an extension of the Order for Protection is necessary to protect me and/or my minor child(ren) for the following reasons:

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MAINE JUDICIAL BRANCH

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**THEREFORE, I ask the court to:**

(a) Extend my Order for Protection against the defendant for (*length of extension requested*):

\_\_\_\_\_.

(b) ☐ I also request that my extended Order for Protection be changed or modified as follows:

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(c) If a hearing on this motion cannot be held before the Order for Protection expires, I ask the court to continue the Order in effect until the hearing on this motion to extend.

☐ I swear under penalty of perjury that the above statements are true and correct. I understand that these statements are made for use as evidence in court and that I am subject to prosecution for perjury punishable by up to 5 years in prison and a fine of up to \$5,000.00 if I give false information to the court.

Date (*mm/dd/yyyy*): \_\_\_\_\_



\_\_\_\_\_  
Signature of Plaintiff

**PLEASE NOTE:** If you are not filing this motion electronically, you must have a clerk or notary sign below. If you are filing this complaint electronically, you may file it without notarization as long as you checked off the above certification and signed this document.

**STATE OF MAINE**

COUNTY \_\_\_\_\_

Personally appeared the above named, \_\_\_\_\_, and made oath that the foregoing statements are true under penalty of perjury.

Date (*mm/dd/yyyy*): \_\_\_\_\_



☐ Clerk ☐ Notary Public ☐ Attorney

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NOTICE OF HEARING

The parties are notified that the hearing in this matter is set for (mm/dd/yyyy) \_\_\_\_\_  
at \_\_\_\_\_ ☐ AM ☐ PM at the court located at: \_\_\_\_\_.

**IMPORTANT WARNING:** If you fail to appear at court at the above stated time, or at any time the court notifies you to do so, the court may extend the Order for Protection in your absence. The court may grant any or all the relief requested by the plaintiff. A violation of a protection order may constitute a Class D crime or contempt of court. If you intend to oppose this motion to extend, do not fail to appear at the required time. You may obtain a booklet of information about protection from abuse/harassment cases from the court or on the court's website.

EX PARTE ORDER EXTENDING ORDER FOR PROTECTION

- ☐ Plaintiff filed the motion to extend **before** expiration of the underlying Order for Protection.
- ☐ The hearing on the motion to extend is scheduled **after the expiration** of the underlying Order for Protection. The court hereby extends the Order for Protection until the hearing on the motion to extend; or
- ☐ The hearing on the motion to extend is scheduled **before the expiration** of the underlying Order for Protection. If the court reschedules the hearing to a date after the expiration of the Order for Protection, the Order will automatically be extended until the hearing on the motion to extend.

OR

- ☐ Plaintiff filed the motion to extend **after** expiration of the underlying Order for Protection.
- ☐ The court hereby reinstates the expired Order for Protection until a hearing on the motion to extend because the Court finds, pursuant to 19-A M.R.S. § 4111(1-A), that: (1) the plaintiff has shown good cause for filing the motion to extend after expiration of the Order for Protection, and (2) the motion to extend was filed within a reasonable amount of time based upon the underlying circumstances; or
- ☐ The court does **not** reinstate the expired Order for Protection because the plaintiff has not shown that the requirements of 19-A M.R.S. § 4111(1-A) have been met.

Please note that if the Order for Protection is reinstated or extended until the hearing on the motion to extend, violation of the Order may be a Class D crime only if the defendant has prior actual notice of the extension.

Copies of this Order shall be furnished by the clerk to the law enforcement agency with jurisdiction in the location of the plaintiff's residence.

It is ORDERED that a copy of this Order be served on the defendant by: \_\_\_\_\_  
(law enforcement agency)

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MAINE JUDICIAL BRANCH

Date (mm/dd/yyyy): \_\_\_\_\_



\_\_\_\_\_  
Judge, District Court

RETURN OF SERVICE

On (mm/dd/yyyy) \_\_\_\_\_ at \_\_\_\_\_ ☐ AM ☐ PM, I made service of the Motion to Extend Order for Protection/Order of Extension by delivering a copy in hand to the defendant at:

\_\_\_\_\_  
\_\_\_\_\_

Defendant's date of birth (mm/dd/yyyy): \_\_\_\_\_

Date (mm/dd/yyyy): \_\_\_\_\_



\_\_\_\_\_  
Authorized Officer signature

\_\_\_\_\_  
Authorized Officer printed name

\_\_\_\_\_  
Law Enforcement Agency

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# MAINE JUDICIAL BRANCH

## PROTECTION ORDER SERVICE INFORMATION

### DEFENDANT

Defendant's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Apartment number and/or floor: \_\_\_\_\_

Color of house or other description: \_\_\_\_\_

If living with another person, other person's name: \_\_\_\_\_

Telephone: home/work/cell: \_\_\_\_\_

Hours defendant will most likely be at home: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Schedule: ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun

Hours Worked: \_\_\_\_\_ ☐ AM ☐ PM to \_\_\_\_\_ ☐ AM ☐ PM

### PHYSICAL DESCRIPTION (If known)

Birth Date (mm/dd/yyyy) or approximate age: \_\_\_\_\_

Height: \_\_\_\_\_

Weight: \_\_\_\_\_

Hair Color: \_\_\_\_\_

Eye Color: \_\_\_\_\_

Gender: \_\_\_\_\_

Race: ☐ White ☐ Black ☐ Asian or Pacific Islander ☐ American Indian/Alaskan Native ☐ Other

### VEHICLE (If known)

Make and Year (yyyy): \_\_\_\_\_

Type/Model: \_\_\_\_\_

Color: \_\_\_\_\_

Registration No. and State: \_\_\_\_\_

If you are unable to provide the above information, please list below the name, address, and telephone number of anyone who can help the serving officer locate the defendant:

### ADDITIONAL INFORMATION

Does the defendant own a firearm or other weapon? ☐ No ☐ Yes

If the defendant owns a firearm or other weapon, answer the following questions:

Describe the weapon(s): \_\_\_\_\_

Where is/are the weapon(s) usually kept? Include the address where the weapon(s) are usually kept and describe the location of the weapon(s) (i.e., under the bed), if known: \_\_\_\_\_

Does the defendant have a history of violence? \_\_\_\_\_

Is there anything else the serving officer should know about the defendant? \_\_\_\_\_

Is the defendant on probation? ☐ No ☐ I do not know ☐ Yes; name of Probation officer (if known): \_\_\_\_\_

### PLAINTIFF

Plaintiff's Name: \_\_\_\_\_

Address (unless confidential): \_\_\_\_\_

Telephone: home/work/cell (unless confidential): \_\_\_\_\_

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## MAINE JUDICIAL BRANCH

Plaintiff

DISTRICT COURT

Location (Town): \_\_\_\_\_

Docket No.: \_\_\_\_\_

☐ individually **and** on behalf of:

☐ on behalf of:

V.

Defendant

☐ on behalf of:

### AFFIDAVIT OF CONFIDENTIAL ADDRESS

19-A M.R.S. § 4112(1), 5 M.R.S. § 4656

**PLEASE NOTE:** When your contact information is confidential, the court cannot give your information to an advocate from a domestic violence or sexual assault community agency to call you. An advocate can help you find legal help, explain what happens in court, and go with you to court. If you want help from an advocate, call one of the numbers on the second page of this form.

I am the ☐ plaintiff ☐ defendant in this case and I request that the court keep the following information confidential:

☐ Physical address: \_\_\_\_\_

☐ Mailing address: \_\_\_\_\_

☐ Email address: \_\_\_\_\_

Telephone number:

☐ Cell \_\_\_\_\_

☐ Home \_\_\_\_\_

☐ Work \_\_\_\_\_

☐ Other ( \_\_\_\_\_ ): \_\_\_\_\_

I state under oath that the health, safety, or liberty of myself and/or my child(ren) would be jeopardized by disclosure of this information for the following reasons:

☐ I swear under penalty of perjury that the above statements are true and correct. I understand that these statements are made for use as evidence in court and that I am subject to prosecution for perjury punishable by up to 5 years in prison and a fine of up to \$5,000 if I give false information to the court.

Date (mm/dd/yyyy): \_\_\_\_\_

Signature of ☐ plaintiff ☐ defendant

### STATE OF MAINE

COUNTY \_\_\_\_\_

Personally appeared the above-named, and made oath that the foregoing statements are true under penalty of perjury.

Date (mm/dd/yyyy): \_\_\_\_\_

☐ Attorney at Law ☐ Notary Public ☐ Clerk

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## MAINE JUDICIAL BRANCH

Help For People Filing Protection Orders	
If you are a victim of violence, abuse, or harassment and believe you are in immediate danger, call 9-1-1. For help locating emergency services in your area, call 2-1-1.	
Sexual Assault/Harassment Help	Domestic Violence Help
<b>Sexual Assault &amp; Harassment Statewide 24/7 Hotline</b> 1-800-871-7741 <a href="http://mecasa.org">mecasa.org</a>	<b>Domestic Violence Statewide 24/7 Hotline</b> 1-866-834-HELP <a href="http://mcedv.org">mcedv.org</a>
More Sexual Assault and Domestic Violence Help	
<b>Tribal Sexual Assault &amp; Domestic Violence 24/7 Hotline Numbers</b> <i>Wabanaki Women's Coalition</i> Micmac Advocacy Center • (207) 551-3639 Maliseet Advocacy Center • (207) 532-6401 Indian Township Passamaquoddy Advocacy Center • (207) 214-1917 Passamaquoddy Peaceful Relations Advocacy Center • 1-877-853-2613 Penobscot Nation Advocacy Center • (207) 631-4886  <b>Immigrant &amp; Refugee Sexual Assault &amp; Domestic Violence Help</b> Immigrant Resource Center of Maine • (207) 753-0061	
How can an advocate help me?	
<b>An advocate is a trained person who can:</b> <ul style="list-style-type: none"><li>• Give you information about protection orders and help you understand what happens in court;</li><li>• Help you file court paperwork and find legal help;</li><li>• Go with you to your hearing and give you support and information;</li><li>• Help you with other services like housing, counseling, support groups, and mental health help;</li><li>• Help make sure you are safe; and</li><li>• Provide information on how to file for a protection order if you are under 18.</li></ul>	
Legal Help	
<b>Maine State Bar Association Lawyer Referral Service 1-800-860-1460</b> <a href="http://www.mainebar.org/page/AttorneyRequest">www.mainebar.org/page/AttorneyRequest</a> (\$25 administrative fee to help individuals find a private lawyer; includes a 30-minute consultation.)  <b>Legal Services for the Elderly</b> 1-800-750-5353 <a href="http://www.mainelse.org">www.mainelse.org</a>	

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