



OPT IN FORM FOR CITRIX SHAREFILE

Please refer to Administrative Order JB-21-06 for rules governing use of Citrix ShareFile for filing pleadings with the Court. Note: only criminal, civil violation, and juvenile cases are eligible at this time.

Attorney Name: _____

Attorney Email Address for filing pleadings (attorney support staff will also use this email address for filings): _____

Court Name filing privileges are requested for (check all that apply):

- Androscoggin County UCD
Aroostook County UCD - Caribou, Fort Kent, Houlton, Madawaska, Presque Isle
Cumberland County UCD - Bridgton, Portland, West Bath
Franklin County UCD
Hancock County UCD
Kennebec County UCD - Augusta, Waterville
Knox County UCD
Lincoln County UCD
Oxford County UCD - South Paris, Rumford, Bridgton
Penobscot County UCD - Bangor, Newport, Lincoln, Millinocket
Piscataquis County UCD
Sagadahoc County UCD
Somerset County UCD
Waldo County UCD
Washington County UCD - Calais, Machias
York County UCD

I hereby certify I have read AO #JB-21-06.

Please note: this service is for the convenience of court users. If the service is abused, the Judicial Branch reserves the right to suspend the user from the service either temporarily or permanently.

Date (mm/dd/yyyy): _____

Attorney Signature

Email this form to: ShareFileRequest@courts.maine.gov. Please allow 48 hours for the clerk to enter you into the system.