



State of Maine Judicial Branch Grievance Form for Disability Accommodation

If you asked for an accommodation for a disability from a Maine Judicial Branch employee—other than from a judge, justice or magistrate—and you do not think the decision followed the Judicial Branch [Policy on Access for People with Disabilities](#), you can use this form to ask the Judicial Branch to review the decision. This is called a “grievance.”

What information do I need to provide?

Your Name: _____ **Phone:** _____

Address: _____ **Email:** _____

Docket Number: _____ **Court Location:** _____

Date and Time of Court Case: _____

Nature of Disability or Disabilities: _____

PLEASE DO NOT ATTACH MEDICAL DOCUMENTATION TO THIS REQUEST

Please provide the following information—please be specific. Attach additional page(s) if necessary:

(1) What was the decision? _____

(2) What date was the decision made? _____

(3) Who made the decision? _____

(4) Why do you disagree with the decision? _____

Who do I submit this form to?

To the Court Access Coordinator

Email: accessibility@courts.maine.gov

Or mail to: Administrative Office of the Courts, PO Box 4820, Portland ME 04110

Questions?

You may contact the Court Access Coordinator if you have questions about this process, need help filing your grievance, or feel you have not been treated fairly because of your disability.

Phone: 207-822-0718

TTY: Maine Relay 711