

MAINE JUDICIAL BRANCH

Plaintiff
V.

Defendant

"X" the court for filing:
 Superior Court District Court
County: _____
Location (Town): _____
Docket No.: _____

MOTION FOR SERVICE BY ALTERNATE MEANS AND AFFIDAVIT

M.R. Civ. P. 4(g)

Check only ONE option:

I am requesting the court to allow me to:

1. Leave a copy of the order authorizing service by alternate means, the summons, and the complaint at the party's house or usual address. The address is _____.

OR

2. Publish for three (3) consecutive weeks in the _____, a newspaper of general circulation in the county or municipality that will most reasonably provide actual notice of this case.

OR

3. Another means not prohibited by law (please specify): _____

Check ALL boxes that apply. The undersigned, being duly sworn, states as follows:

1. I mailed a copy of the summons and complaint, with a self-addressed stamped envelope and *Acknowledgment of Receipt of Summons and Complaint or Post-Judgment Motion (CV-036)* to _____ at _____.

I waited 20 days after the date of mailing and did not receive the acknowledgment back.

2. The Sheriff's Department of _____ County attempted to serve the party, but was not able to do so. The Sheriff's Department has provided me with a written statement concerning attempts made to serve the party, a copy of which is attached hereto and incorporate by reference herein.

3. FAMILY MATTERS ONLY

I mailed a copy of the summons and complaint by registered or certified mail, to _____ with restricted delivery and return receipt requested to the other party.

ADA Notice: The Maine Judicial Branch complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation, contact the Court Access Coordinator, accessibility@courts.maine.gov, or a court clerk.

Language Services: For language assistance and interpreters, contact a court clerk or interpreters@courts.maine.gov.

4. I have not attempted service on the other party because I do not know their current address. Their last known address is my current address.
5. I have checked publicly available databases in the area the other party is most likely to be found, including:
- | | |
|---|---|
| <input type="checkbox"/> Tax Records | <input type="checkbox"/> Criminal History Records |
| <input type="checkbox"/> Voting Rolls | <input type="checkbox"/> Telephone Directories |
| <input type="checkbox"/> Motor Vehicle Registry Records | <input type="checkbox"/> Other: _____ |
6. I have checked with private sources to locate the other party's current address, including:
- | | |
|--|---|
| <input type="checkbox"/> Known Relatives | <input type="checkbox"/> Former Employers |
| <input type="checkbox"/> Former Educational Institutes | <input type="checkbox"/> Former Neighbors |
| <input type="checkbox"/> Other: _____ | |
7. I have not seen, heard from, nor had contact with the party to be served since approximately (mm/dd/yyyy) _____.
8. I have also tried to locate the other party by: _____

_____.
9. To my personal knowledge, the other party is not in the Military Service of the United States, as defined in the Servicemember's Civil Relief Act of 2003 (50 App U.S.C. § 511). I believe this because:

_____.
10. The requested method of service I chose is most likely to provide actual notice to the other party about this case.

I swear under penalty of perjury that the above statements are true and correct. I understand that these statements are made for use as evidence in court and that I am subject to prosecution for perjury punishable by up to 5 years in prison and a fine of up to \$5,000 if I give false information to the court.

Date (mm/dd/yyyy): _____ ► _____
Signature of Plaintiff Defendant

Personally appeared the above named _____ and made oath that the foregoing statements voluntarily made and signed are true.

Date (mm/dd/yyyy): _____ ► _____
 Clerk Notary Public Maine Attorney

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