MAINE JUDICIAL BRANCH

_____	Plaintiff	☐ Superior Court ☐ District Court
		County: _____
V.		Location (Town): _____
_____	Defendant	Docket No.: _____

ORDER FOR SERVICE BY ALTERNATE MEANS

M.R. Civ. P. 4(G)

This Court has reviewed the motion of the ☐ plaintiff ☐ defendant for service by alternate means. The type of action is: _____

Property or credits of the defendant ☐ may be ☐ will not be affected, which include:

_____

The name and address of the plaintiff (or attorney), if known:

_____

The name and address of the defendant (or attorney), if known:

_____

The Moving Party has demonstrated:

1. Due diligence in attempting to obtain personal service of process prescribed by M.R. Civ. P. 4.
2. The address of the party to be served is:
   - ☐ unknown and cannot be ascertained by reasonable diligence.
   - ☐ known, but it appears the person is evading process.
3. The requested method of service is reasonably calculated to provide actual notice of the pendency of the action to the party to be served and is the most practical manner of effecting notice of the suit.

It is **ORDERED** that Service be made upon the other party by:

☐ Leaving a copy of this Order, and ☐ summons and complaint ☐ post-judgment motion at the defendant's dwelling house or usual place of abode located at:

_____

☐ Publishing a copy of this Order once a week for three (3) consecutive weeks, in the _____ _____, a newspaper of general circulation in the county or municipality most reasonably calculated to provide actual notice of the pendency of the action **AND**, if the defendant's address is known, mailing a copy of this Order as published to that address.

☐ Other alternate means:

_____

_____

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Language Services: For language assistance and interpreters, contact a court clerk or interpreters@courts.maine.gov.

Adequate safeguards shall be used to assure that service by alternate means can be authenticated and will be received intact, with all relevant documents and information, including:

_____

_____

It is **FURTHER ORDERED** that the **party being served** appear and serve an answer to the complaint or post-judgment motion to the **serving party** at the address listed above. The answer must be filed with the court within twenty-one (21) days of service. If service is made by publication in a newspaper, the answer must be filed with the court within forty-one (41) days after the first publication in the newspaper. **Failure to serve an answer will cause judgment by default to be entered, granting relief sought in the motion or complaint.**

Date (*mm/dd/yyyy*): _____ ► _____

☐ Judge ☐ Justice

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